



Lower
Kuskokwim
School
District

COVID-19 (Corona Virus) Guidelines for LKSD Schools

Updated 4/06/20

Mandate for Employees Regarding Travel

Until further notice ALL travel for LKSD purposes is suspended. If, due to an emergency situation, there is a need for travel to one of our communities, such travel shall be allowed only with the explicit approval of the Superintendent. All travel to villages must also be approved by the local tribal authority and in support of life/safety related infrastructure.

Any LKSD employee who is returning from in or out of state travel is required to self-quarantine for 14 days. Following that period, appropriate social distancing shall be followed. If there is any question regarding quarantine, employees shall contact the YKHC COVID-19 Hotline @ 543.6949.

Starting Friday, March 20, any LKSD employee who is returning from travel in-state from a community with known cases of COVID-19 is required to self-isolate for 14 days upon arrival to their destination community and monitor for symptoms of illness. **This 14-day self-isolation also includes if you share housing with anyone who has traveled to a community with known COVID-19 cases. Following that period, appropriate social distancing shall be followed. Any staff member required to self-isolate will 1st, attempt to Work-From-Home and 2nd, if Work-From-Home is not possible, the employee will contact their supervisor to request admin leave. The supervisor will consult the Superintendent for approval.**

Additionally, the CDC and State of Alaska are recommending that all people wear face masks or cloth coverings. The School District is authorizing all schools to use supplies and equipment (material, thread, sewing machines) to construct face masks or coverings for all staff where available. ALL Staff are required to wear a face mask, face covering, scarf, neck gaiter, etc. while in LKSD facilities and in the presence of others. Wearing a mask is not required while isolated in your classroom or office by yourself with no other persons present, however when in commons areas or entering or leaving the building, a mask is required.

It is important for every employee to educate themselves about the facts and myths of the spread of the COVID-19.

The previous mandates on **Shelter-in-Place** and **Essential Employees** remain in place with the addition above of wearing face masks or face coverings.

Mental Health Support

YKHC Behavioral Health COVID-19 Emotional Support phone line. 907-543-6272. Please encourage your staff to reach out to YKHC if they need emotional support during this difficult time. Additionally, the LKSD EAP program is available to any employee needing support.

Shelter In Place

Alaska Health Mandate 11 Issued March 27, 2020

All persons in Alaska, except for those engaged in essential health care services, public government services, and essential business activities, are mandated to remain at their place of residence and practice social distancing. For the purpose of this mandate, social distancing is defined as maintaining a distance of six feet or greater from any individuals with whom you do not currently reside.

For purposes of this Mandate, covered businesses include any for-profit, non-profit, or **educational entities**, regardless of the nature of the service, the function they perform, or corporate or entity structure.

For LKSD Employees, this mandate allows us to continue essential employees to work. Schools will allow essential employees to work in shifts and have access to the school to continue distance delivery education and food service functions. It is imperative that schools and essential employees practice social distancing and reduce the number of employees in our facilities at any one time.

Essential Employees ONLY

Effective Immediately, and continuing until further notice, LKSD will be implementing an “essential employees” only policy in our facilities.

Who are essential employees? Essential employees are maintenance, custodial, food service and SA. All other employees are directed to work from home or telework to the greatest extent possible.

On a case by case basis, the Site Administrator or supervisor may make exceptions to allow for limited teaching and support staff to be in the building to work to continue the education delivery for our students.

For District Office staff, each supervisor, in collaboration with the Superintendent and Ass't. Superintendent, will determine essential staff in their department.

The idea is to severely limit social contact. Social Distancing is critical at this point in time to limit the spread of the virus. Proper hand hygiene is critical.

PLEASE DO EVERYTHING YOU CAN TO LIMIT THE SPREAD OF GERMS DURING THIS TIME, ESPECIALLY TO OUR MOST VULNERABLE POPULATIONS!