

OUT OF DISTRICT POSITION ADVERTISEMENT: CLASSIFIED

PLEASE POST.. PLEASE POST.. PLEASE POST.. PLEASE POST.. PLEASE POST

Position PRESCHOOL AIDE I

Department / Site PRESCHOOL-DISTRICT OFFICE

Qualifications High school diploma or equivalent required.
Ability to live and work in a cross-cultural, rural Alaskan environment.
Must pass a criminal background check.

Demonstrated successful experience working with young people in a school setting desirable.
Bilingual in Yup'ik and English preferred. Willingness to become CPR certified. Ability to carry out successfully the duties described below:

Duties:

1. Under the supervision of the teacher, prepares for classroom activities.
2. Works with small group of students to reinforce material initially introduced by the teacher.
3. Assists individual students in need of special attention.
4. Sets up and operates equipment.
5. Assists teacher with non-instructional classroom duties such as snack, restroom, and clothing routines.
6. Assists with reading and story telling.
7. Assists small group of students in the library.
8. Participates in in-service training programs.
9. Checks and records student attendance.
10. Keeps bulletin boards and other classroom learning displays up to date.
11. Assists with the supervision of the students during lunch periods, assemblies, play period, and on field trips.
12. Alerts the teacher of any problem or special information about the individual student.
13. Maintains the same high level of ethical behavior and confidentiality of information about students and fellow employees as is expected of teachers.
14. Maintains a sense of responsibility and positive attitude toward students and fellow employees.
15. Shows initiative in sharing work with other instructional personnel.
16. Maintains classroom student records and folders.
17. Records student data and reports students progress to the teacher.
18. Performs other duties as assigned.
19. Will work individually with children.
20. Will keep necessary scores and daily records of achievement.
21. Will receive in-service training from the Early Childhood Education Specialist.

Terms of Employment Permanent, 40 hrs/wk, 199 days/yr

Salary Range 4P \$17.37 hr

Closing Date

Open Until Filled

Applications may be requested from: LKSD/Personnel Department, PO Box 305, Bethel, Ak 99559 (907) 543-4886 and FAX (907) 543-4900. Download an Application at www.lksd.org. The Lower Kuskokwim School District is an EEO, Affirmative Action Employer.

If you are applying for a position that requires typing skills, we must have a typing test on file before 3:00pm on the closing date.