

DUAL CREDIT (core subjects)

High school students may simultaneously be enrolled in college courses and receive high school credit for successful completion of LKSD elective or core required courses under the following conditions:

- The student meets any prerequisites for the course(s) as determined by the Department of Academic Programs and Support and/or the college.
- The course must be from an accredited institution and receive prior approval from the Department of Academic Programs and Support.

One three semester-hour (or four quarter-hour) college course equals one semester (0.5 unit) of high school credit. College courses less than three semester hours (or four quarter hours) will not receive high school semester credit; however, these courses may appear on the high school transcript. Other credit hour options may be approved by the Department of Academic Programs and Support on an individual basis. [For example, the department may choose to grant one year's high school algebra credit for one semester college credit if the content is comparable.]

There are **two types** of Dual Credit classes;

1. **District-sponsored dual credit** – courses offered jointly through the district and the university, often through a partnership agreement.
2. **Standard university Courses** – these are courses that are offered through the regular University course schedule, typically at a standard tuition rate.

Credit Award Process:

District-sponsored course credit: the student will receive the LKSD grade through the District; students/parents will need to sign a release of information to the university to provide grades directly to LKSD.

Standard university course credit: the student is responsible for providing the high school with an official copy of the transcript if s/he wishes to earn high school credit. The grade recorded on the official college transcript will be recorded as the high school grade.

Course Payment:

District-Sponsored courses are paid directly by the district. No tuition-reimbursement form is required.

Standard University Course may be paid by either the student/parent or the district.

A student may request district-payment of up-to two standard university courses during their high school time in LKSD. In order for the student to be eligible for district payment of any costs associated with a standard university course (included, but not limited to, registration fees, tuition, textbooks) the following conditions must be met:

1. Requested course is in a core subject: Language Arts, Math, Science, Social Studies
2. Student has completed all appropriate and available courses offered in the core subject
3. The student meets the college/university requirements for enrollment in the course, including the University approval to enroll in a college course as a high school student
4. Course is at the 100 level or higher
5. Course is appropriate for the student's education plan and participation does not constitute an overload or jeopardize the student's ability to graduate in a timely manner
6. Student has not met maximum number of district-paid standard university courses (2)
7. Parents complete a tuition reimbursement agreement

Tuition Reimbursement Requirement:

Standard university courses paid for by the ~~student's school site~~ district if the student meets the above criteria, and signs a dual credit form indicating that the student will reimburse the district for his/her tuition if the course is not completed, or if the student fails to pass the course.

Prior to standard university course registration, each student/parent/guardian will be notified that reimbursement to the district [in the form of cash or in-kind payment] will be required in case of withdrawal or non-completion of the course. The student's diploma, or transcript will be withheld until reimbursement is made. No future courses requiring fees paid by the district will be allowed until all financial obligations to the district are met.

District-Sponsored and Standard University courses during the school year:

District-sponsored university courses are typically arranged during the school day. Some courses may be asynchronous, and students may set up class time during the day to work on these courses.

Students taking standard university courses may request class time during the day to take a college course regardless of whether it is a district-paid or student-paid course.

Standard university courses outside of the school day or year:

This policy does not preclude a student's right to take college courses for college credit outside the regular school day and the jurisdiction of LKSD for personal reasons at personal cost. Additionally, students may take university courses through summer programs. Students should follow the procedure of submitting a university transcript with their grade if they wish these courses to be placed on their high school transcript.

LOWER KUSKOKWIM SCHOOL DISTRICT
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